

# ~ Frequently Asked Questions ~

SUMMER@CANIL

You are probably in the process of working your way through the various forms in your registration packet and perhaps some questions are coming to mind. Here's some information that may help. If there is a question you have that isn't answered here, the answer is just a phone call or an email away.

1-888-513-2129

[caniladmissions@twu.ca](mailto:caniladmissions@twu.ca)

## ❖ TURNING IN FORMS

Upon acceptance to the CanIL summer session, you received a link to the following forms, which need to be completed and returned to me as soon as possible. These can be completed electronically and saved with the most current version of Adobe Reader. To obtain a free copy of Adobe Reader, navigate here: <http://get.adobe.com/reader/>. All other forms are for your information and there is no need to return them.

- Registration Form
- On-Campus Housing Application
- Emergency Information Form
- Travel Form
- Financial Aid Application

## ❖ FINANCIAL AID

The early deadline for your Financial Aid Application is April 15<sup>th</sup>. You may complete it electronically and email it, fax it or mail it back to us. The committee to distribute CanIL bursary funds will meet in early May. You will be notified in the first few weeks of May if you have been awarded bursary aid. You may choose to hold off on paying your tuition fees until you know how much financial aid will be awarded. If you have missed the deadline, go ahead and apply anyway. There may be funds remaining. Your bursary amount is determined in part by how many courses you register for. If you drop courses during the add/drop period, your bursary amount may be reevaluated and funds due back to CanIL.

## ❖ WHAT COURSES TO TAKE

There are details on the Registration Form for which course combinations are recommended for different situations. Note that the summer session is a full semester of university credit condensed into 9 weeks. This is a rigorous course load. Students may take a maximum of 13 semester hours (4 courses). The summer session also has numerous social aspects and community activities which will represent a significant part of the overall summer experience. Students may choose to register for 4 courses and use the add/drop period (the first week of class) to make their final decision about whether or not to drop courses. Note that some of the courses have special "lab" components which will add significant demand on students' time:

- LING 310 Phonetics (practice sessions several times per week)
- LING 360 Grammatical Analysis (2 courses in one for 5 semester hours. Like taking 2 courses)
- LING 365 Intro to Language and Culture Learning (lab sessions during the week with a language speaker)
- LING 4/580 Field Methods (lab sessions during the week with a language speaker)
- LING 4/581 Ethnography (required hours of observation in a local "society")
- LING 575 Scripture Use (demanding class with a great deal of content)

## ❖ COURSE SCHEDULING CONFLICTS

As you choose your courses, you may come across some apparent conflicts in the schedule. Please do not let this discourage you from registering for the courses you want. Once registration forms have been received, the CanIL staff will evaluate the needs of all registered students and either offer some advice on an alternative selection or rearrange the schedule accordingly. We will make every effort to accommodate all course selections for all students, according to a variety of training goals they may have. The sooner you register, the more likely that your needs will be accommodated.

## ❖ EMPLOYMENT

You may be wondering if you will have the time to have a job during the summer session. While various on-campus employment options are sometimes available, it is highly advisable that students do NOT work during the summer session if they are taking more than 2 courses. In most circumstances the savings for taking the maximum amount of classes at the discounted summer tuition rate with the additional financial aid outweighs the potential income that may be earned in the same time frame.

## ❖ PAYMENT DATES:

Two payments need to be submitted before the end of the first week of class.

1. REGISTRATION: Your tuition, medical insurance and parking pass charges all appear on your Registration Form. The total from this form is payable to TWU. Once you are notified of your financial aid amount, you are encouraged to pay the balance before your arrive. This will save you significant time when you arrive.

**Payment Methods for TWU:** cash, cheque (USD or CDN), bank draft or online bill payment

Follow the instructions below for each payment method for your TWU payment:

### Payment by Cheque

To pay by cheque, make your cheque **payable to TWU** for the total amount on your Registration Form. Send the cheque to:

CanIL – Admissions  
7600 Glover Road  
Langley, B.C. V2Y 1Y1  
Canada

### Payment by Online Bill Pay

1. Log onto your bank account online
2. Go to the section for paying bills and “Add a Payee”
3. Enter “Trinity Western University” as the name of the payee and your full name and student ID# as the account number
4. Email the confirmation number of this transaction to [extension@twu.ca](mailto:extension@twu.ca) with your student ID# in the subject line

### Payment by Bank Draft

Go to your bank and request a Bank Wire to be sent to:

Royal Bank of Canada  
19888 Willowbrook Drive  
Langley, B.C.  
Routing / Swiftcode #: ROYCCAT2  
Bank Transit #: 003-02880  
Deposit Canadian funds to TWU Account #: 100-759-0

Fax a copy of the bank receipt to TWU at 604-513-2060 Attn: Lucy Phua

On your fax, reference you're your name, ID# and CanIL.

**\*NOTE:** there will probably be 2 bank fees, one for the sending bank and one for the Royal Bank of Canada. Be sure to include these fee amounts in the money you set aside for this payment.

2. ON-CAMPUS HOUSING: If you apply for on-campus housing you will complete and return an On-Campus Housing Application. This amount is payable to CanIL and should be paid in the first week of class.

**Payment Methods for CanIL:** cash, cheque (USD or CDN), or by Visa/MasterCard.

## ❖ MEDICAL INSURANCE

If you are not Canadian, you may be wondering if you are really required to purchase medical insurance in Canada even if your non-Canadian insurance company covers you out of country. The answer is yes. This is British Columbia law. If you are residing in Canada, you must have Canadian medical insurance. The insurance listed on your registration form is your best rate, negotiated by TWU for the term of your stay. TWU requires that all students have medical insurance. International students may purchase interim insurance (for three months) through the TWU Wellness Centre for \$148 (single), \$296 (couples) and \$370 (families). If you are enrolling in the fall semester, you may apply for the BC Medical Services Plan through the Wellness Centre at the same time as you apply for the interim insurance coverage. Applications will be processed on the first day of classes. Information regarding the BC Medical Plan is available at: [www.healthservices.gov.bc.ca/msp/](http://www.healthservices.gov.bc.ca/msp/).

## ❖ EXCHANGE RATE

As you are probably aware, the exchange rate between the Canadian Dollar and the American Dollar fluctuates daily. If you need to find out how much your various fees are in U.S. funds, it may be different from one day to the next. In general the exchange rate is calculated on the day funds are received by TWU or CanIL. It is a good idea to pay a little extra (\$100 or so)

into your student account. This can be refunded to you once you arrive or can remain in your student account for use in the cafeteria, bookstore, library or fall tuition.

#### ❖ STUDENT VISAS FOR NON-CANADIAN STUDENTS

If you are a non-Canadian and are planning on coming to CanIL for more than 6 months, you will need to apply for a study permit. If you are coming to study for the summer only, you will not need a study permit. Study permits are required only for students studying for more than 6 months. To obtain a study permit, you will need your acceptance letter when you cross the border to come to CanIL. If you are a U.S. citizen needing a study permit, we recommend that you cross the border at the Sumas/Abbotsford border crossing where the Canadian Immigration Office authorities are most familiar with CanIL. You will be required to park and walk into the Immigration office with: Passport, Acceptance Letter, Financial Aid Letter, \$150 CDN paid by either credit card or Canadian cash (No U.S. cash or U.S. cheques accepted). See the **Travel & Immigration Form** for more specific details on how to successfully obtain your study permit.

#### ❖ TRAVEL PLANS

If you are planning to live on campus, please make your travel plans so that you arrive no earlier than the Saturday before classes begin and no later than Sunday evening at 5:00. Students should plan to remain on campus for the final day of class. Final classes, exams and a farewell meal are scheduled for the final day of class. Students living on campus must vacate their dorms before noon on the Saturday after classes end.

Below are the nearest airports for you to choose from as you make your travel plans. Note that if you request a pickup from CanIL, there will be a pickup fee, payable to the driver who picks you up. If you happen to arrive at the same time as another student, this fee can be divided between you.

**Nearest Airports:** \*\*\* listed in order of proximity and convenience

- Abbotsford Airport (20 minutes drive from campus) \$20 fee
- Bellingham Airport (45 minutes away from campus in B'ham, WA) \$40 fee
- Vancouver Airport in Vancouver, B.C. (not Vancouver, WA) (1 hour away from campus) \$40 fee

**Nearest Bus Stations:**

- Langley Bus Station (10 minutes drive from campus) \$10 fee
- Campbell River Store (25 minutes from campus, near Blaine/White Rock crossing) \$20 fee

#### ❖ DORM RESIDENCE FOR SINGLE STUDENTS

Rooms are furnished with single beds, study desks and chairs, lamps, wastebaskets, a chest of drawers, closets, 2 live phone jacks and two Ethernet jacks. TWU campus is also "wireless" for internet use. In each dorm wing, there is a small lounge area with a refrigerator, microwave, coffee maker, sink, cupboard space and couches. Each wing also has a common bathroom. Single female students share separate dorm wings from single male students.

#### ❖ DORM RESIDENCE FOR MARRIED COUPLES AND FAMILIES

Married couples will reside in apartment-style housing on campus. Couples without children will live in 1-bedroom apartments while couples with children will live in 2-bedroom apartments. Both types of apartment include a small kitchen and a living area. Rooms are furnished with single movable beds as well as all the same provisions as the single student dorms. Apartments will not be supplied with kitchen or cleaning supplies so couples will need to arrange to bring or purchase these items.

#### ❖ WHAT TO BRING

**Bedding:** If you are planning to drive to CanIL, plan to bring your own bedding. For students who are coming by plane, train or bus, bedding will be provided.

**Hiking/Camping Gear:** CanIL will have 2 camping weekends (one in the mountains and one on the coast) during our summer session so if you enjoy the outdoors and have any hiking or camping gear, plan to bring it.

**Bicycles/Outdoor Activity Wear:** There are numerous opportunities to do outdoor activities including cycling trips and ultimate Frisbee, so if this is something you enjoy, bring your gear.

**Specialized Kitchen Accessories:** CanIL will fully supply all the appliances and utensils in the dorm kitchens of single students for you to use during your stay. Bring only those items which are specialized and you wish to have with you, such as a coffee grinder or a special garlic press. You will likely be getting together with other students to prepare meals and hang out so if there's a special recipe you'd like to share with your new friends, bring it along with any special tool needed for preparing it.

**Musical Instrument:** If you are a musician, feel free to bring an instrument and participate in chapel worship.

**Fan:** We may have some hot days and there is no air conditioning in the dorms. You may open your window for ventilation. Feel free to bring a personal fan. Fans will be provided to those students who have arrived by plane, train or bus. Students who arrive by car can either bring fans with them or purchase one locally if the weather gets uncomfortable.

### ❖ LAUNDRY

Coin-operated laundry facilities are located on-campus in the dorms for minimal fees. Laundry detergent and irons will be provided.

### ❖ FOOD SERVICES

There will be no “meal plan” included in the on-campus housing. Students are free to make their own plans for food. Meals and other food items may be purchased at the TWU Cafeteria or COG or prepared in dorm kitchens. Students with vehicles might consider doing grocery car pools to help the students without vehicles. If you are a rider, please consider making a small donation to your driver to help cover the cost of gas.

### ❖ PARKING

Students who will be bringing a vehicle to campus must have a parking pass for their vehicle. You may purchase a campus parking pass for the summer session by completing the parking section of the Registration Form and providing your vehicle information on the Travel Form.

### ❖ PHONES

If you have opted for on-campus housing, there is a functional phone jack in your dorm room. All you have to do is bring a telephone to plug in. You can purchase an inexpensive phone card for international calls as well. Each person in a suite also has access to individual voice mail. Your telephone number and instructions can be found on a note on the wall by the door of your room. If you have a non-Canadian cell phone and are wondering about roaming charges, call your cell phone provider and ask what options they have for you to call in and out of Canada while you are here.

### ❖ TRANSPORTATION

The TWU campus is on a bus route and is within 5 minutes drive from shopping and restaurant areas. If you are driving a car to CanIL, you will purchase a parking pass (on your Registration Form). As you make friends this summer, you will likely find ways of carpooling off campus for food and fun.

### ❖ MAILING ADDRESS

If you wish to send or receive letters while you are at CanIL, you can use the following CanIL address:

CanIL – Student  
*Student Name*  
7600 Glover Road  
Langley, B.C. V2Y 1Y1  
Canada

\*Don't forget that extra postage will be required for mail items coming to and from the outside Canada.

### ❖ CHILDREN

Some of the students and staff attending the summer session are parents with children. For some families, one parent attends classes while the other parent cares for the children. In other families, both parents attend classes. CanIL is committed to supporting staff and student families so that parents of young children may focus their attention on their CanIL work with confidence that their children are well-supervised and nurtured during class hours. CanIL is a Christian community and many of our students are training for service overseas on the mission field. At CanIL we encourage our students and staff to participate in community living by offering care for the children of others in the program. Students and staff alike participate on a volunteer basis but are screened by CanIL.

The Harvest Centre where classes are held provides a small children's room suitable for young children. It is equipped with a variety of useful items:

- Books
- Toys
- Games
- A VCR system with children's videos
- Washroom
- Changing Table
- Microwave
- Small Refrigerator

The campus at Trinity Western University also has several fields and beautiful wooded areas for nature walks and enjoying the beautiful B.C. weather and scenery.

### ❖ TEXTBOOKS AND SCHOOL SUPPLIES

The University Bookstore carries textbooks, school supplies, sportswear, gifts, music, and toiletries. Photocopy machines are available at several locations on campus, including the CanIL library, and are on a “debit” card system that may be purchased at the TWU library. If you would like to purchase your textbooks ahead of time you can locate the text information online at <http://bookstore.twu.ca/>.

### ❖ CLIMATE AND DRESS CODE

Weather in Langley is usually very pleasant in the Summer, ranging from 65° to 90° Fahrenheit (18° -33° Celsius). There may be some rain and some very warm days so it is best to come prepared. Casual, modest school and sports clothing is appropriate attire for class and activities. Two weekend activities are planned, one on the coast and one in the mountains. There may be opportunities to swim so bring a modest swimsuit. If you are driving and have camping equipment (sleeping bag, mattress and tent), please feel free to bring these along for the “mountain” weekend. CanIL courses are held in the Harvest Centre which is about a 4-5 minute walk from the dorm buildings.

### ❖ TALENT AND SKIT NIGHT

CanIL has a tradition of holding two skit nights during the summer session. The first is put on by the staff for the students. The second is put on by the students. Many of the skits are written spontaneously in the weeks leading up to the skit night, but if you have ideas, props or instruments that might be useful, bring them.

### ❖ MONEY

Non-Canadians coming to Canada for the first time often wonder how to manage their money and spending while in Canada. American debit cards are not usually accepted in Canada. Some American credit cards can be used in most situations. TWU and CanIL will accept American cheques and cashier’s cheques. TWU and many local businesses accept both Canadian and American cash. Non-Canadians are welcome to start a bank account at a local bank. Banks in the US near the border can provide Canadian cash as well, so if you want to stop in Blaine, Lynden or Sumas before you cross the border, during banking hours, you can withdraw money in Canadian funds from your bank account. Lynden has a Wells Fargo, Sterling Savings, Peoples Bank, US Bank, Bank of America, Horizon Bank, Banner Bank and a Skagit State Bank.

### ❖ MORE INFORMATION TO COME

When you arrive at CanIL, you will receive a Welcome Packet with all kinds of additional information you may find useful while you are here, such as:

- Ways to Save Money
- Where to Buy Cheap Food & Supplies
- Local Churches
- Places to See in the Vancouver Area
- Library Hours
- Networking Your Computer to the CanIL Computer Lab
- Banking Information
- Local Exercise Facilities

### ❖ ARRIVAL DAY

- **When to arrive:** Plan to arrive on campus the day before class starts any time before 5:00 p.m.
- **How to find your dorm building:** When you turn into the campus,
  - Drive past the security booth and go straight
  - Drive past the gym
  - Turn right on East Road just before the cul-de-sac
  - Turn right into the first large parking lot entrance
  - Fraser Dorm will be the first building on your right
- **Where to park:** Park anywhere close to your dorm building. There is no need to worry about parking passes or parking fines on your first day.
- **Who will meet you:** Walk into the lobby of the Fraser Building (on the left side). The CanIL summer Dorm Hosts will meet you there, confirm your dorm assignment and take you to your room. They will also provide you with keys and answer any questions you might have. Their cell phone number is 604-807-3350.
- **Orientation Dinner:** Dinner will be provided free of charge at the Harvest Centre (the CanIL building) on the 3<sup>rd</sup> floor from 5:30 – 8:00. At that time we will also welcome you and let you know what to expect on your first day of class. Families and children welcome.